



Twin Cities Campus

Election Administration Undergraduate Certificate

HHH Politics and Governance Academic Program

Hubert H. Humphrey School of Public Affairs

- Program Type: Undergraduate credit certificate
- Requirements for this program are current for Fall 2017
- Required credits to graduate with this degree: 12
- N/A

The undergraduate certificate in election administration is primarily geared to professional election officials across the country who have not received an undergraduate degree and preparing them for higher-level positions in election administration. Students will acquire and develop the skills and knowledge of election operations and procedures they need to further their existing careers in election administration. All courses are offered in an online format and include topics such as election law, election design, and voter participation.

Program Delivery

This program is available:

- completely online (all program coursework can be completed online)

Admission Requirements

The ideal candidate for the undergraduate certificate in election administration program will have 45 college credits or a minimum of 1 year of work experience in election administration or a related field. A complete application will include:

- Application form
- College transcripts (if applicable)
- Resume (including statement of election administration experience or related field if applicable)
- Personal Statement
- A valid TOEFL or IELTS exam, with a minimum score of 100 (TOEFL) or 7.0 (IELTS) for international students.

For information about University of Minnesota admission requirements, visit the [Office of Admissions website](#).

General Requirements

All students are required to complete general University and college requirements including writing and liberal education courses. For more information about University-wide requirements, see the [liberal education requirements](#). Required courses for the major or minor in which a student receives a D grade (with or without plus or minus) do not count toward the major or minor (including transfer courses).

Program Requirements

Maintain a minimum of 2.8 GPA to remain in good standing in the program.

Required Courses

- [PA 3969](#) - Survey of Election Administration (3.0 cr)
- [PA 3972](#) - Elections and the Law (2.0 cr)
- [PA 3973](#) - Strategic Management of Election Administration (2.0 cr)
- [PA 3974](#) ~~(Inactive)~~ (2.0 cr)

Elective Courses

Take 2 or more credit(s) from the following:

- [PA 3975](#) - Election Design (2.0 cr)
- [PA 3982](#) - Data Analysis for Election Administration (2.0 cr)