Twin Cities Campus

Online Distance Learning Postbaccalaureate Certificate

Curriculum & Instruction

College of Education and Human Development

Link to a [list of faculty](#) for this program.

Contact Information:
Department of Curriculum and Instruction, 125 Peik Hall, 159 Pillsbury Drive S.E., Minneapolis, MN 55455 (612-625-4006; fax: 612-624-8277)
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- Program Type: Post-baccalaureate credit certificate/licensure/endorsement
- Requirements for this program are current for Fall 2017
- Length of program in credits: 12
- This program does not require summer semesters for timely completion.
- Degree: Online Distance Learning Postbaccalaureate Cert.

Along with the program-specific requirements listed below, please read the [General Information](#) section of the catalog website for requirements that apply to all major fields.

The online distance learning certificate is designed to prepare educators and other professionals to design and deliver distance learning opportunities in academic or business settings (note that a university certificate program or certificate is distinct from a state certificate or certification). Technology experience is not required, and courses are designed for learners with a wide range of experience.

This 12-credit certificate program will prepare students to successfully design, develop, and deliver curriculum on the Internet; use interactive online media; and create online learning communities for business and K-12 and postsecondary schools. As schools and businesses embrace online education, a variety of instructional design guidelines and pedagogical approaches have been developed to effectively guide online education and enhance learning.

Goals of the distance learning certificate include:
- Developing knowledge and skills in the best practices for designing and delivering online distance learning
- Engaging with current research about distance learning, current practices, and learning theory
- Providing opportunities to practice designing, developing, and delivering online distance learning
- Creating learning communities where students can reflect on their own teaching, reading, designing, and writing
- Allowing students to learn from each other

Program Delivery
This program is available:
- primarily online (at least 80% of the instruction for the program is online with short, intensive periods of face-to-face coursework)

Prerequisites for Admission
The preferred undergraduate GPA for admittance to the program is 2.80.

A completed bachelor's degree is required for admission.

Special Application Requirements:
Applicants must submit transcripts from every college attended (even those where a degree wasn't earned), scores from the TOEFL/IELTS/MELAB (if applicable), a resume, and a one page goal statement. Certificate applications are reviewed by the department three times per academic year: Fall, Spring and Summer.

International applicants must submit score(s) from one of the following tests:
- TOEFL
  - Internet Based - Total Score: 79
  - Internet Based - Writing Score: 21
  - Internet Based - Reading Score: 19
  - Paper Based - Total Score: 550
- IELTS
  - Total Score: 6.5
- MELAB

- Final score: 80

The preferred English language test is Test of English as Foreign Language

Key to test abbreviations(TOEFL, IELTS, MELAB).

For an online application or for more information about graduate education admissions, see the General Information section of the catalog website.

Program Requirements

Use of 4xxx courses towards program requirements is not permitted.

A minimum GPA of 2.80 is required for students to remain in good standing.

Core Courses (12 credits)
CI 5321 - Foundations of Distance Education (3.0 cr)
CI 5323 - Online Learning Communities (3.0 cr)
CI 5325 - Designing and Developing Online Distance Learning (3.0 cr)
CI 5327 *{Inactive}*(3.0 cr)